



PRESENTERS

- Nyasha Hinds
 - *BCPS Office of Communications and Legislative Affairs*
- Michael DeBondt
 - *Raptor Technologies, LLC*
- Sheilynn Carrasco
 - *South Florida Institute on Aging*

Agenda

- ❖ The Role of a School Volunteer Liaison
- ❖ Volunteer Application Process
- ❖ Raptor Volunteer Module
- ❖ Level 1 and Level 2 Clearances
- ❖ Foster Grandparent Program



The Role of a School Volunteer Liaison

- Collaborate with the school's administration to implement the volunteer program
- Provide ongoing support to staff and volunteers
- Identify volunteer opportunities and actively recruit volunteers
- Conduct staff and volunteer orientation
- Ensure volunteer program materials and resources are updated
- Listen to volunteers' concerns and successes and resolve volunteer issues promptly



School Volunteer Liaison Webpage

browardschools.com/volunteerliaisons

GET INVOLVED WITH BCPS

Overview

Advisories and Committees

Broward Education Foundation

Community/Employee Recognition Programs

Mentoring Across Broward


Send Your Sales Tax to Schools

Superintendent's Screening Program

Volunteer Services

School Volunteer Liaisons

School Volunteer Liaisons



Broward County Public Schools is proud of the volunteer involvement in schools throughout the District.

Each school's volunteer program reflects its individual culture, needs and strengths. Key to the success of your volunteer program is the leadership provided by the team of the School Volunteer Liaison (a staff person) and the Volunteer Coordinator (a volunteer). This leadership team manages the school's volunteer activities and programs. Ideally, the volunteer team is part of a committee that handles all community involvement activities at the school.

A well-organized volunteer program requires planning, based on the school calendar and your particular school's community involvement goals. We are here to assist you by providing training, materials and guidance.

- ☐ Guidelines for Volunteerism
- ☐ Safety and Security Information
- ☐ Links to forms and the SVL Manual
- ☐ Volunteer Recognition and Awards



BROWARDSCHOOLS.COM/VOLUNTEER

Volunteer Application Process

ALL VOLUNTEERS



Step
1

Complete online application at
browardschools.com/volunteer

Step
2

Wait to receive approval
email with information about
volunteer portal

Step
3

Contact school volunteer
liaison about current
opportunities



BROWARDSCHOOLS.COM/VOLUNTEER

Raptor Volunteer Module




Michael DeBondt

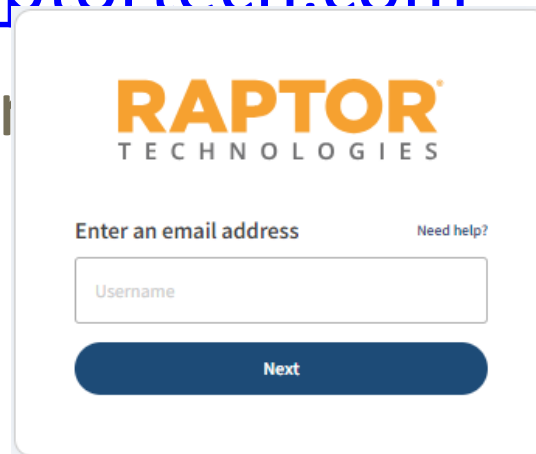
Raptor University Manager
Raptor Technologies, LLC



BROWARDSCHOOLS.COM/VOLUNTEER


Volunteer Management

- Double-click  on your desktop or <https://apps.raptortech.com>
- Enter your Dist




The screenshot shows the Raptor Technologies login interface. At the top is the Raptor Technologies logo. Below it, the text 'Enter an email address' is followed by a link 'Need help?'. There is a text input field labeled 'Username'. At the bottom is a dark blue button labeled 'Next'.

Volunteer Management – Approved Volunteers



Washington Elementary ▾

Press **F11** to exit full screen



VOLUNTEER MANAGEMENT

Dashboard

Volunteers

Events

Approval Queue

Reports

Support

Main Menu

Volunteers











All Volunteers Action +

Search First and/or Last Name

Reset

Search

Active Volunteers ▾

Details	First Name	Last Name ↑	Status	Expiration Date	Last Visited	Options
Details	Bruce	Adams	Active	04/19/2027	06/10/2023	
Details	Bethany	Atkins	Active	06/13/2024		
Details	Jason	Atkinson	Active	06/13/2024		
Details	Jeremiah	Bown	Active	04/19/2027		
Details	Amber	Brown	Active		06/13/2023	
Details	Diana	Dare	Active	06/13/2024		
Details	Alma Jean	DeBondt	Active	09/01/2030	08/08/2023	
Details	Ralph	Delgado	Active	04/19/2027		
Details	Thurman	Hairston	Active			
Details	Jonathan	Hamilton	Active	06/13/2024		

1 2 3

10

items per page

1 - 10 of 24 items

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

[Submit Feedback](#)

[Terms of Use](#)

[Privacy Policy](#)

v7.0.1.6 1-877-7RAPTOR 713-880-8902 [www.raportech.com](#)

Volunteer Management – Banned Volunteers

The screenshot displays the Raptor Technologies Volunteer Management interface. On the left is a sidebar with navigation links: Dashboard, Volunteers (selected), Events, Approval Queue, Reports, Support, and Main Menu. The main content area is titled 'Volunteers' and shows a list of 'All Volunteers'. A search bar at the top of the list allows filtering by 'First Name' and 'Last Name'. Below the search bar is a table with columns: Details, First Name, Last Name, Status, Expiration Date, and Last Visited. One volunteer, Kristen Barbour, is listed with a status of 'Banned' and an expiration date of 09/02/2021. An orange arrow points to a dropdown menu labeled 'Action' in the top right corner of the table. This menu is open, showing options: Active Volunteers, Banned Volunteers (highlighted with a red box), Expired Volunteers, Inactive Volunteers, and All Volunteers. At the bottom of the page, there is a 'Live Chat' button and a footer with copyright information and links for feedback, terms of use, and privacy policy.

RAPTOR TECHNOLOGIES

Washington Elementary

VOLUNTEER MANAGEMENT

Dashboard

Volunteers

Events

Approval Queue

Reports

Support

Main Menu

Volunteers

Search First and/or Last Name

Reset Search

Details First Name Last Name Status Expiration Date Last Visited

Details Kristen Barbour Banned 09/02/2021

10 items per page

Action

- Active Volunteers
- Banned Volunteers**
- Expired Volunteers
- Inactive Volunteers
- All Volunteers

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Submit Feedback Terms of Use Privacy Policy
v7.0.1.6 1-877-7RAPTOR 713-880-8902 www.raptortech.com

Volunteer Management – Reports

RAPTOR TECHNOLOGIES

Washington Elementary ▾

VOLUNTEER MANAGEMENT

- Dashboard
- Volunteers
- Events
- Approval Queue
- Reports**
- Support
- Main Menu

Reports

Volunteers Subscriptions

Volunteer Reports

- Active Volunteers**
Profile information, including photo, on volunteers whose status is active
- Denied Volunteer Applications**
Volunteer applications with a denied status.
- Total Hours Per Volunteer By Building**
Total number of hours worked per volunteer grouped by building.
- Total Volunteer Hours Worked Per Function**
Total number of volunteer hours associated to each function.
- Volunteer Count and Hours Per Age Group**
Total count of volunteers and hours for youth, adult and senior age groups.
- All Volunteers By Status**
Volunteers grouped by status.
- Top Volunteers by Building**
Volunteers grouped by buildings sorted by greatest total time.
- Total Volunteer Hours Worked Per Affiliation**
Total number of volunteer hours associated to each affiliation.
- Total Volunteer Hours Worked Per Organization**
Total number of volunteer hours on behalf of an organization.
- Volunteer Hours by Function and Building**
Volunteer Hours grouped by function and building.
- Approved Applications**
Volunteer Applications that have been approved
- Total Hours Per Volunteer**
Total number of volunteer hours associated to each volunteer.
- Total Volunteer Hours Worked Per Building**
Total number of volunteer hours associated to each building.
- Volunteer Applications by Status and Building**
Volunteer Applications modified within specified date range and grouped by status and building.
- Volunteer Sign-In History by Building**
Volunteer sign in history grouped by building.

Custom Reports

None Created

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

[Submit Feedback](#) [Terms of Use](#) [Privacy Policy](#)
v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com

Volunteer Management – Generate a Report

The screenshot displays the Raptor Technologies Volunteer Management interface. On the left is a sidebar with the Raptor Technologies logo and a menu for 'VOLUNTEER MANAGEMENT' containing links to Dashboard, Volunteers, Events, Approval Queue, Reports (highlighted), Support, and Main Menu. At the bottom of the sidebar is a 'Live Chat' button. The main content area at the top shows a dropdown menu set to 'Washington Elementary' and a user profile icon. Below this is the 'Reports' section with tabs for 'Volunteers' and 'Subscriptions'. Under the 'Volunteers' tab, there is a link for 'All Reports' and a sub-link for 'Active Volunteers'. A large input field contains two buttons: 'Generate Report' and 'Clear'. The footer includes a disclaimer, copyright notice, version information (v7.0.1.6), contact details (1-877-7RAPTOR, 713-680-8902), and links for Submit Feedback, Terms of Use, and Privacy Policy.

RAPTOR
TECHNOLOGIES

VOLUNTEER MANAGEMENT

- Dashboard
- Volunteers
- Events
- Approval Queue
- Reports**
- Support
- [Main Menu](#)

Live Chat

Washington Elementary

Reports

Volunteers Subscriptions

[All Reports](#) > [Active Volunteers](#)

Generate Report Clear

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

[Submit Feedback](#) [Terms of Use](#) [Privacy Policy](#)
v7.0.1.6 1-877-7RAPTOR 713-680-8902 [www.raportech.com](#)

Volunteer Management – Customizing a Report

RAPTOR TECHNOLOGIES

Washington Elementary

Reports

Volunteers Subscriptions

All Reports > Active Volunteers

Generate Report Clear Save As

Drag a column header and drop it here to group by that column

First Name	Last Name	ID Number
Alma Jean	DeBondt	
Amber	Brown	
Amber	Sampson	
Ben	McDonald	
Bethany	Atkins	
Bruce	Adams	
Deborah	Harrington	
Diana	Dare	
Harold	McKinney	
Harold	Simmons	

Sort Ascending Sort Descending Columns Filter

10 items per page

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Image
☒ First Name
☐ Middle Name
☒ Last Name
☐ Full Name
☐ Maiden Name
☐ Date of Birth
☐ Gender
☐ Race
☒ ID Number
☐ Assigned ID
☒ Last Visited
☐ Approval Date
☒ Expiration Date
☐ Portal User
☐ Building Name(s)
☐ Function(s)
☐ Organization(s)
☐ Affiliation
☐ Preferred Language
☐ Address Line 1
☐ Address Line 2
☐ City
☐ State
☐ Zip Code
☐ Email
☐ Primary Phone
☐ Secondary Phone
☐ Internal Notes - VIPS USE ONLY**

Expiration Date

Expiration Date
09/01/2030
06/13/2024
06/13/2024
06/13/2024
04/19/2027
05/03/2027
06/13/2024
06/13/2024
06/19/2024

1 - 10 of 24 items

Submit Feedback Terms of Use Privacy Policy
v7.0.1.6 1-877-7RAPTOR 713-880-8902 www.raportech.com

Volunteer Management – Exporting Reports

Washington Elementary

VOLUNTEER MANAGEMENT
 Dashboard
 Volunteers
 Events
 Approval Queue
Reports
 Support
 Main Menu

Reports
 Volunteers Subscriptions
 All Reports Active Volunteers
 Generate Report Clear Save As

First Name	Last Name	Approval Date	Expiration Date	Building Name(s)	Function(s)	Last Visited
null						
Amber	Brown	04/25/2022		DeBondt Elementary DeBondt Middle School Washington Elementary	Cafeteria Helper Classroom Helper Concessions	06/13/23 3:00 PM
Jackson	Landry	04/25/2022		DeBondt Elementary Washington Elementary	Cafeteria Helper Classroom Helper	09/14/22 12:30 PM
Mary	Johnston	04/22/2022		DeBondt Elementary Washington Elementary	Cafeteria Helper Classroom Helper	06/10/23 1:59 PM
Patrick	Smith	04/25/2022		DeBondt Elementary Washington Elementary	Classroom Helper Library Helper	07/19/23 11:10 AM
Thurman	Hairston	04/25/2022		All Buildings	Cafeteria Helper Classroom Helper Library Helper	
06/13/2024						
Amber	Sampson	06/13/2023	06/13/2024	All Buildings	Cafeteria Helper Classroom Helper Field Trip Helper Library Helper	
Ben	McDonald	06/13/2023	06/13/2024	All Buildings	Cafeteria Helper Classroom Helper	
				DeBondt Elementary DeBondt Middle School	Cafeteria Helper	

Live Chat

Volunteer Management – Saving a Custom Report

The screenshot shows the Raptor Technologies Volunteer Management interface. The left sidebar contains navigation links: Dashboard, Volunteers, Events, Approval Queue, Reports (selected), and Support. The main content area is titled 'Reports' and shows a dropdown for 'Washington Elementary'. Below this, there are tabs for 'Volunteers' and 'Subscriptions'. Under 'Volunteers', there are links for 'All Reports' and 'Active Volunteers'. A row of buttons includes 'Generate Report', 'Clear', and 'Save As' (highlighted with a red box). To the right of these buttons are icons for a spreadsheet and a PDF. Below the buttons is a table with columns: First Name, Last Name, Approval Date, Expiration Date, Building Name(s), Function(s), and Last Visited. The table is divided into sections by expiration dates: 'null', '06/13/2024', and '06/13/2024'. The table contains data for various volunteers, including Amber Brown, Jackson Landry, Mary Johnston, Patrick Smith, Thurman Hairston, Amber Sampson, Ben McDonald, and DeBondt Elementary DeBondt Middle School.

First Name	Last Name	Approval Date	Expiration Date	Building Name(s)	Function(s)	Last Visited
↑ Expiration Date x						
null						
Amber	Brown	04/25/2022		DeBondt Elementary DeBondt Middle School Washington Elementary	Cafeteria Helper Classroom Helper Concessions	06/13/23 3:00 PM
Jackson	Landry	04/25/2022		DeBondt Elementary Washington Elementary	Cafeteria Helper Classroom Helper	09/14/22 12:30 PM
Mary	Johnston	04/22/2022		DeBondt Elementary Washington Elementary	Cafeteria Helper Classroom Helper	06/10/23 1:59 PM
Patrick	Smith	04/25/2022		DeBondt Elementary Washington Elementary	Classroom Helper Library Helper	07/19/23 11:10 AM
Thurman	Hairston	04/25/2022		All Buildings	Cafeteria Helper Classroom Helper Library Helper	
06/13/2024						
Amber	Sampson	06/13/2023	06/13/2024	All Buildings	Cafeteria Helper Classroom Helper Field Trip Helper Library Helper	
Ben	McDonald	06/13/2023	06/13/2024	All Buildings	Cafeteria Helper Classroom Helper	
				DeBondt Elementary DeBondt Middle School	Cafeteria Helper	

Volunteer Management – Custom Reports

The screenshot displays the RAPTOR Technologies Volunteer Management web application. The interface includes a sidebar menu on the left with options: Dashboard, Volunteers, Events, Approval Queue, Reports (highlighted), Support, and Main Menu. The top navigation bar shows 'Washington Elementary' and a user profile icon. The main content area is titled 'Reports' and contains two tabs: 'Volunteers' and 'Subscriptions'. Below the tabs, there are two sections: 'Volunteer Reports' and 'Custom Reports'. The 'Volunteer Reports' section lists 11 reports, including 'Active Volunteers', 'Denied Volunteer Applications', 'Total Hours Per Volunteer By Building', 'Total Volunteer Hours Worked Per Function', 'Volunteer Count and Hours Per Age Group', 'All Volunteers By Status', 'Top Volunteers by Building', 'Total Volunteer Hours Worked Per Affiliation', 'Total Volunteer Hours Worked Per Organization', 'Volunteer Hours by Function and Building', 'Approved Applications', 'Total Hours Per Volunteer', 'Total Volunteer Hours Worked Per Building', 'Volunteer Applications by Status and Building', and 'Volunteer Sign-In History by Building'. The 'Custom Reports' section lists one report: 'Active Volunteer by Expiration Date'. An orange arrow points to this report. The footer contains a 'Live Chat' button, a disclaimer, and contact information.

RAPTOR TECHNOLOGIES

Washington Elementary

Volunteer Management

- Dashboard
- Volunteers
- Events
- Approval Queue
- Reports**
- Support
- Main Menu

Reports

Volunteers Subscriptions

Volunteer Reports

- Active Volunteers**
Profile information, including photo, on volunteers whose status is active
- Denied Volunteer Applications**
Volunteer applications with a denied status.
- Total Hours Per Volunteer By Building**
Total number of hours worked per volunteer grouped by building.
- Total Volunteer Hours Worked Per Function**
Total number of volunteer hours associated to each function.
- Volunteer Count and Hours Per Age Group**
Total count of volunteers and hours for youth, adult and senior age groups.
- All Volunteers By Status**
Volunteers grouped by status.
- Top Volunteers by Building**
Volunteers grouped by buildings sorted by greatest total time.
- Total Volunteer Hours Worked Per Affiliation**
Total number of volunteer hours associated to each affiliation.
- Total Volunteer Hours Worked Per Organization**
Total number of volunteer hours on behalf of an organization.
- Volunteer Hours by Function and Building**
Volunteer Hours grouped by function and building.
- Approved Applications**
Volunteer Applications that have been approved
- Total Hours Per Volunteer**
Total number of volunteer hours associated to each volunteer.
- Total Volunteer Hours Worked Per Building**
Total number of volunteer hours associated to each building.
- Volunteer Applications by Status and Building**
Volunteer Applications modified within specified date range and grouped by status and building.
- Volunteer Sign-In History by Building**
Volunteer sign in history grouped by building.

Custom Reports

- Active Volunteer by Expiration Date**
Edit/Delete
Created by: Heather Cooper
Created date: 08/25/2023
Last run: 08/25/23 4:24 PM

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 RAPTOR Technologies, LLC. All rights reserved.

Submit Feedback Terms of Use Privacy Policy
v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com

Volunteer Management – Event Management

The screenshot displays the Raptor Technologies Volunteer Management interface. On the left is a sidebar with the Raptor Technologies logo and a 'VOLUNTEER MANAGEMENT' section containing links to Dashboard, Volunteers, Events (highlighted with an orange arrow), Approval Queue, Reports, Support, and Main Menu. The main content area is titled 'Volunteers' and includes a dropdown for 'Washington Elementary'. Below this is the 'All Events' section, which features a table of events and a '+ Add Event' button. The table has columns for Details, Name, Location, Start Date/Time, End Date/Time, Needed, and Options. It lists five events: Spring Fling, Grandparent's Day Lunch, Fall Fundraiser, Field Trip, and Book Fair. At the bottom of the page, there is a 'Live Chat' button and a footer with copyright information and links for Submit Feedback, Terms of Use, and Privacy Policy.

RAPTOR TECHNOLOGIES

Washington Elementary

Volunteers

All Events [All Events](#) [+ Add Event](#)

Details	Name	Location	Start Date/Time	End Date/Time	Needed	Options
Details	Spring Fling	Rec Fields	05/09/24 3:30 PM	05/09/24 6:30 PM	3	
Details	Grandparent's Day Lunch	Cafeteria	11/17/23 10:45 AM	11/17/23 1:15 PM	5	
Details	Fall Fundraiser	Gym	09/23/23 8:00 AM	09/23/23 3:00 PM	7	
Details	Field Trip	Local Zoo	09/15/23 7:30 AM	09/15/23 4:30 PM	10	
Details	Book Fair	Library	08/22/23 3:00 PM	08/22/23 5:00 PM	5	


1 - 5 of 5 items

[Live Chat](#)


This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

[Submit Feedback](#) [Terms of Use](#) [Privacy Policy](#)
v7.0.1.6 1-877-7RAPTOR 713-880-8902 [www.raportech.com](#)

Volunteer Management – Add an Event



Washington Elementary ▾



VOLUNTEER MANAGEMENT

Dashboard

Volunteers

Events

Approval Queue

Reports

Support






Main Menu

Volunteers

All Events

All Events ▾


+ Add Event

Details	Name	Location	Start Date/Time	End Date/Time ▾	Needed	Options
Details	Spring Fling	Rec Fields	05/09/24 3:30 PM	05/09/24 6:30 PM	3	
Details	Grandparent's Day Lunch	Cafeteria	11/17/23 10:45 AM	11/17/23 1:15 PM	5	
Details	Fall Fundraiser	Gym	09/23/23 8:00 AM	09/23/23 3:00 PM	7	
Details	Field Trip	Local Zoo	09/15/23 7:30 AM	09/15/23 4:30 PM	10	
Details	Book Fair	Library	08/22/23 3:00 PM	08/22/23 5:00 PM	5	

1

10 items per page

1 - 5 of 5 items

 Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

[Submit Feedback](#) [Terms of Use](#) [Privacy Policy](#)
v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com

Volunteer Management – Add an Event, Cont.

RAPTOR
TECHNOLOGIES

VOLUNTEER MANAGEMENT

Dashboard

Volunteers

Events

Approval Queue

Reports

Support

Main Menu

Washington Elementary ▾

Volunteers

All Events ▸ Add Event

Name *

Description

Location

Address

City

Postal/Zip Code

Start Date/Time *

End Date/Time *

Needed

Signed Up

Enter numeric value

Functions *

+ Add Function

Please select one

Cafeteria Helper

Field Trip Helper

Classroom Helper

Concessions

Fundraising

Hall Monitor

Notes

Save

Cancel

Volunteers Signed Up

First Name	Last Name	Email	Sign-Up Date/Time	Options
There is no data to show here				

10

items per page

No items to display

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.


Submit Feedback

Terms of Use


Privacy Policy

v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com

Volunteer Management – Event Details



Washington Elementary ▾



VOLUNTEER MANAGEMENT

Dashboard

Volunteers

Events

Approval Queue

Reports






Support

Main Menu

Volunteers

All Events

▾ All Events ▾ + Add Event

Details	Name	Location	Start Date/Time	End Date/Time ▾	Needed	Options
Details	Spring Fling	Rec Fields	05/09/24 3:30 PM	05/09/24 6:30 PM	3	
Details	Grandparent's Day Lunch	Cafeteria	11/17/23 10:45 AM	11/17/23 1:15 PM	5	
Details	Fall Fundraiser	Gym	09/23/23 8:00 AM	09/23/23 3:00 PM	7	
Details	Field Trip	Local Zoo	09/15/23 7:30 AM	09/15/23 4:30 PM	10	
Details	Book Fair	Library	08/22/23 3:00 PM	08/22/23 5:00 PM	5	

1

 10 items per page

1 - 5 of 5 items

Live Chat


This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Submit Feedback

Terms of Use

Privacy Policy

v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com



Volunteer Management – Email Options

RAPTOR
TECHNOLOGIES

Washington Elementary ▾

VOLUNTEER MANAGEMENT

Dashboard

Volunteers

Events

Approval Queue

Reports

Support

Main Menu

Volunteers

All Events ▸ Event Detail

Name *

Book Fair

Description

Location

Library

Address

City

Postal/Zip Code

Start Date/Time *

8/22/2023 3:00 PM

End Date/Time *

8/22/2023 5:00 PM

Needed

5

Signed Up

2

Functions *

+ Add Function

LIBRARY HELPER ✕

Notes

Save

Cancel

Volunteers Signed Up

First Name	Last Name	Email	Sign-Up Date/Time
Patrick	Smith	mdebondt74+3000@gmail.com	06/14/23 7:11 PM
Jennifer	Thompson	mdebondt74+9999@gmail.com	04/19/23 11:53 AM

10

 items per page

1 - 2 of 2 items

Email Options ▾

Event Sign Up

Email All Signed Up

Email All Eligible

Email

Remove

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Submit Feedback

Terms of Use

Privacy Policy

v7.0.1.6 1-877-7RAPTOR 713-880-8902 www.raportech.com

Volunteer Sign In/Out

The screenshot displays the Raptor Technologies interface for Washington Elementary. The left sidebar, under 'VISITOR MANAGEMENT', includes links to Dashboard, Sign In/Sign Out (highlighted with an orange arrow), Visitors, Volunteers, Reports, Support, and Main Menu. The main content area is titled 'Washington Elementary' and features tabs for 'Sign In/Out' and 'Kiosk Queue'. The 'Sign In/Out' section contains a 'SIGN IN' button (highlighted with a red box), a 'SIGN OUT' button, a 'VISITOR' button, and a 'VOLUNTEER' button (highlighted with a red box). Below these buttons is a search bar with the placeholder text 'Enter First and/or Last Name...' and a 'Find' button (highlighted with an orange arrow). The search bar and 'Find' button are flanked by two buttons marked with red 'X's. At the bottom left is a 'Live Chat' button. The footer contains the Raptor Technologies logo, a disclaimer, and contact information.

RAPTOR TECHNOLOGIES

Washington Elementary

VISITOR MANAGEMENT

- Dashboard
- Sign In/Sign Out**
- Visitors
- Volunteers
- Reports
- Support
- Main Menu

Sign In/Out Kiosk Queue

SIGN IN SIGN OUT

VISITOR VOLUNTEER

Enter First and/or Last Name... Find

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Submit Feedback Terms of Use Privacy Policy
v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com

Volunteer Sign In/Out, Cont.

RAPTOR
TECHNOLOGIES

VISITOR MANAGEMENT

- Dashboard
- Sign In/Sign Out**
- Visitors
- Volunteers
- Reports
- Support
- [Main Menu](#)

Washington Elementary

Washington Elementary

Sign In/Out

Kiosk Queue

SIGN IN

SIGN OUT

VISITOR

VOLUNTEER

Scan ID

Enter First and/or Last Name...

Find

Manual Entry

Search Results

Sign In	Photo	First Name	Last Name ↑	Date Of Birth	ID Number	Last Visited
<div>Sign In</div>		Deborah	Harrington	04/22/1989		

Clear

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Submit Feedback

Terms of Use

Privacy Policy

v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com

RAPTOR
TECHNOLOGIES

Volunteer Sign In/Out, Cont.

The screenshot displays the RAPTOR Technologies interface for Washington Elementary. The left sidebar contains navigation links: Dashboard, Sign In/Sign Out (active), Visitors, Volunteers, Reports, Support, and Main Menu. The main content area shows the 'Sign In/Out' tab with buttons for SIGN IN, SIGN OUT, VISITOR, and VOLUNTEER. A modal dialog is open, displaying the message: "This approved volunteer's record is incomplete. You should scan the volunteer's ID for security reasons." Below the message are three buttons: Scan ID, Continue Without Scanning, and Cancel. In the background, a 'Search Results' table is visible with columns: Sign In, Photo, First, Last, ID Number, and Last Visited. The table contains one entry for Deborah Harrington with a date of 04/22/1989. At the bottom of the interface, there is a 'Live Chat' button and a footer with copyright information and contact details.

RAPTOR TECHNOLOGIES

Washington Elementary

VISITOR MANAGEMENT

- Dashboard
- Sign In/Sign Out**
- Visitors
- Volunteers
- Reports
- Support
- Main Menu

Sign In/Out Kiosk Queue

SIGN IN SIGN OUT

VISITOR VOLUNTEER

This approved volunteer's record is incomplete.
You should scan the volunteer's ID for security reasons.

Scan ID Continue Without Scanning Cancel

Search Results

Sign In	Photo	First	Last	ID Number	Last Visited
Sign In		Deborah	Harrington	04/22/1989	

Clear

Live Chat

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Submit Feedback Terms of Use Privacy Policy
v7.0.1.6 1-877-7RAPTOR 713-880-8902 www.raportech.com

Volunteer Sign In/Out, Cont.

RAPTOR
TECHNOLOGIES

VISITOR MANAGEMENT

[Dashboard](#)

[Sign In/Sign Out](#)

[Visitors](#)

[Volunteers](#)

[Reports](#)

[Support](#)

[Main Menu](#)

[Live Chat](#)

Washington Elementary ▾

Washington Elementary

[Sign In/Out](#) [Kiosk Queue](#)

SIGN IN

SIGN OUT

VISITOR

VOLUNTEER

Scan ID

Enter First and/or Last Name...

Find

Manual Entry

Update Photo

Scan

First Name *

Middle Name

Last Name *

Date Of Birth *

ID Type

ID Number

Function *

Organization

Notes

Submit & Print

Submit

Cancel

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

[Submit Feedback](#) [Terms of Use](#) [Privacy Policy](#)
v1.0.1.6 1-877-7RAPTOR 713-880-8902 [www.raportech.com](#)

Volunteer Sign In/Out, Cont.

RAPTOR TECHNOLOGIES

Washington Elementary

VISITOR MANAGEMENT

- Dashboard
- Sign In/Sign Out**
- Visitors
- Volunteers
- Reports
- Support

[Main Menu](#)

Washington Elementary

Sign In/Out Kiosk Queue

SIGN IN SIGN OUT

VISITOR VOLUNTEER

Currently Signed In ☐ Enable Multi-Sign Out

Sign Out	Photo	First Name	Last Name	Function	Signed In	Options
Sign Out		Deborah	Harrington	Classroom Helper	08/25/23 5:14 PM	

[Live Chat](#)

This site is for authorized clients only. Unauthorized use is prohibited.
© Copyright 2002-2023 Raptor Technologies, LLC. All rights reserved.

Submit Feedback Terms of Use Privacy Policy
v7.0.1.6 1-877-7RAPTOR 713-680-8902 www.raportech.com

Support – Go to Knowledge Base

The screenshot displays the Raptor Support Center website. On the left is a sidebar with the Raptor Technologies logo and a 'VISITOR MANAGEMENT' menu containing links to Dashboard, Sign In/Sign Out, Visitors, Volunteers, Reports, and Support. The 'Support' link is highlighted with a red box and an orange arrow. Below the menu is a 'Main Menu' link. The main content area is titled 'Raptor Support Center' and features a header 'Need Help? Check out the Options Below!'. It contains three columns: 'Community' (with a 'Coming Soon' button), 'Knowledge Base' (with a 'Go to Knowledge Base' button highlighted by a red box), and 'Learning Center' (with a 'Coming Soon' button). Below these are two more sections: 'Downloads & Installs' (with a 'Go to Downloads & Installs' button) and 'Need Supplies?' (with a 'Go to Store' button). At the bottom is a 'Remote Assistance' section with a text input field for a 7-Digit Code.

RAPTOR TECHNOLOGIES

VISITOR MANAGEMENT

- Dashboard
- Sign In/Sign Out
- Visitors
- Volunteers
- Reports
- Support**
- Main Menu

Raptor Support Center

Need Help? Check out the Options Below!

Community

Engage with others to seek advice and share common challenges and successes within our new online community.

RAPTOR COMMUNITY

Coming Soon

Knowledge Base

Explore our product-specific articles and videos to quickly get the information you need on our ever-growing knowledge base.

Go to Knowledge Base

Learning Center

Expand your school safety expertise by enrolling in learning paths and training courses through Raptor University.

Coming Soon

Downloads & Installs

Installing your Raptor hardware?
Download driver files to get your hardware up and running.

Go to Downloads & Installs

Need Supplies?

Purchase additional equipment, replacement items and badges.

Go to Store

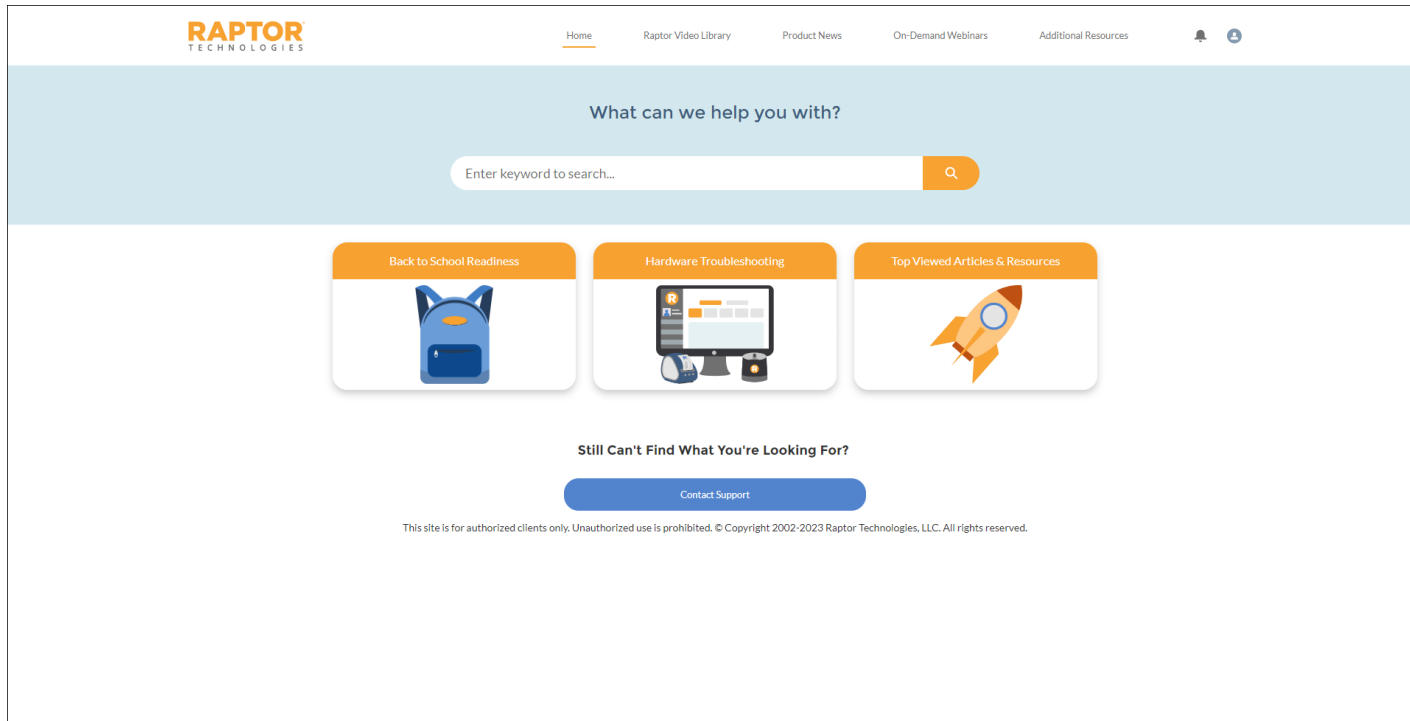
Remote Assistance

Are you on the phone with us right now? Enter the code provided by the support engineer when prompted to start the remote assistance session.

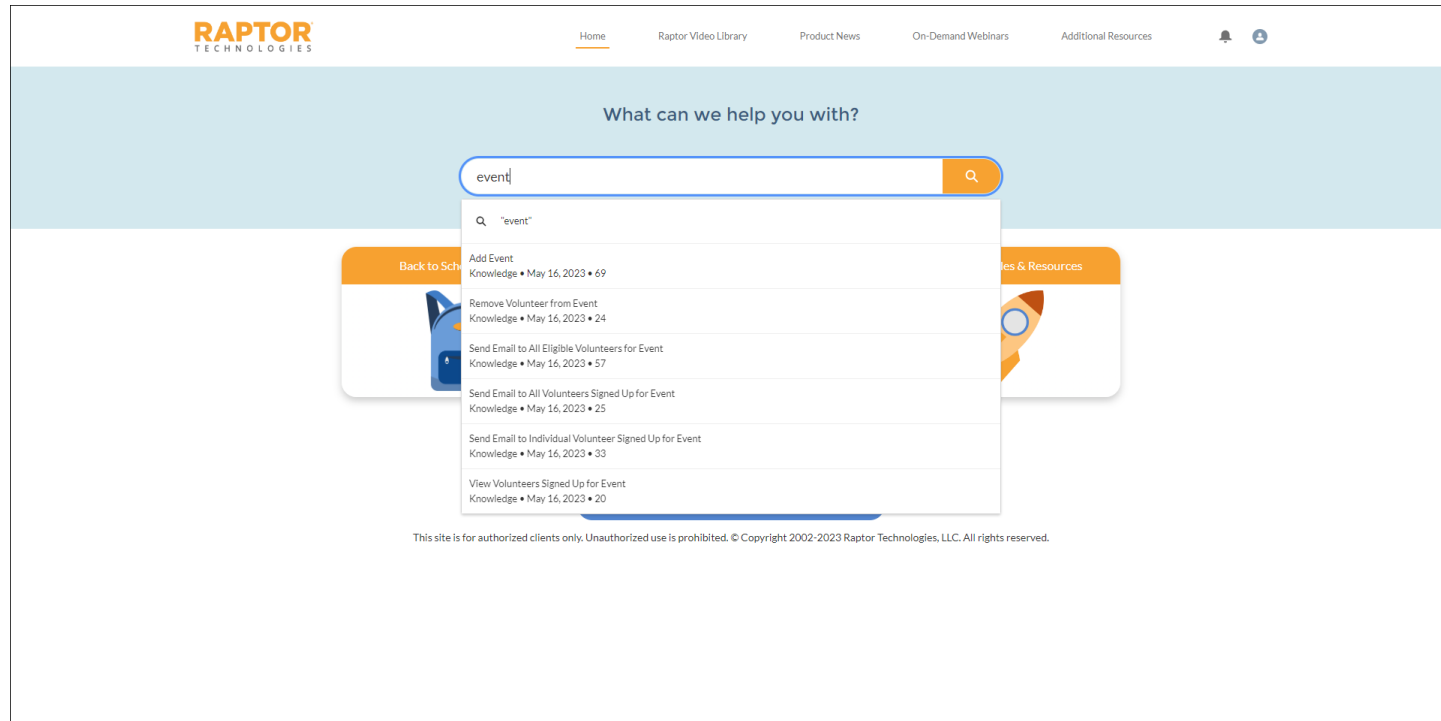
7-Digit Code

Enter your 7-digit code

Raptor Knowledge Base



Raptor Knowledge Base – Search



Level 1 and Level 2 Clearances

Level 1

- Online application
- Renew application annually
- Automatically screened through Raptor
- Approval email sent
- Required for ALL volunteers, **except BCPS employees**
- View volunteers by running reports in Raptor

Level 2

- SVL/School personnel sends request to Security Clearance
- Online application and fingerprinting
- Up to 10-day waiting period
- Valid for five years; renew personal information annually
- View volunteers by checking the Security Clearance Filemaker Pro database



Level 2 Clearance Information

- Level 2 clearance is ONLY for select volunteers such as overnight chaperones and band/athletic coaches
- Level 2 requests must ONLY include the following:
 - Name
 - Date of birth
 - School name
 - Specify role: overnight chaperone or band/athletic coach
- Volunteers must not contact Security Clearance for assistance unless their status is Denied
- BCPS employees are Level 2 cleared



Foster Grandparent Program



South Florida
Institute on Aging

Sheilynn Carrasco

Youth Services Director



BROWARDSCHOOLS.COM/VOLUNTEER



South Florida *Institute on Aging*

1005 W State Road 84 #435

Fort Lauderdale, FL 33315

www.thesofia.org

info@thesofia.org

Phone: (954) 484-7117

Fax: (954) 484-8292

Who We Are

SoFIA was formed in 1965 to harness the invaluable work and life experience of older adults, to help at-risk children achieve, in-need seniors thrive, and Broward County non-profits innovate. This yields a double benefit – to the individuals and communities who benefit from the volunteer services and the volunteer themselves who realize proven health benefits through social interaction, ongoing engagement, opportunities to contribute, and a sense of purpose and accomplishment.



Our Mission & Our Vision

- **We improve economic and social insights and services to empower people as they age.**
- **To connect, enhance and change lives through volunteerism.**



SoFIA Program & Services

AmeriCorps Seniors

- Retired Senior Volunteer Program (RSVP)

SoFIA Tech Services

- Senior Companion Program (SCP)

Caregivers Assistance Program (CAP)

- Foster Grandparent Program (FGP)



Foster Grandparent Program

Foster Grandparents serve in Title 1 schools, nonprofit childcare centers, preschools, and libraries throughout Broward County to support at risk students. Volunteers tutor, mentor and nurture children to help them advance academically and socially.

Eligibility & Benefits

- Age 55 years and older
- Meet income guidelines
- Pass Level II background screening
- Pass annual physical
- Serve 15- 25 hours weekly
- Complete 40 hours of initial training and attend ongoing monthly trainings
- Receive hourly stipend & travel reimbursement



Application & Placement Process

- Preliminary Interview (phone or in person)
- Completion of Application
 - Proof of Income
 - Proof of ID
 - Permission to conduct background check
- Completion of Background Clearance
 - NSPOW
 - Level II Clearance
- Physical/Wellness Exam
- Completion of 20 hrs of training
- Contact school(s) to confirm classroom placement
- Completion of site training & site shadowing
- Probationary Period & 90 day review (Performance Evaluations)

Child Assignment Plan Progress Reports

Child Assignment Plan and Progress Reports must be completed for the duration of the program. The Program Staff reviews the Child Assignment Plan and Progress Reports with the Foster Grandparent to ensure understanding of how to support the assigned children.

The Child Assignment Plan should be completed each time a new child is assigned to a Foster Grandparent. This document is then signed by the Foster Grandparent, the Site Supervisor, and the Program Director.

This plan includes the following:

- Child served (name and demographics)
- Period of time the child will receive support
- # of hours served per week





FOSTER GRANDPARENT PROGRAM

Assignment Plan (Schools: Kindergarten -5th Grade /Literacy) 2022 -2023

Instructions: It is a federal requirement that all Foster Grandparents have an activity/assignment plan for the children with whom they are assigned to work. The children they are assigned to must have documented exceptional or special needs, verified by an appropriate professional. Your organization should retain on file documentation of the verifying professional's qualifications to assess the children's needs. The Foster Grandparent is assigned to your organization to provide one-on-one assistance and perform duties based on needs of selected children. **The Child Assignment Plan is due by Nov, 05, 2021 and will be returned to complete the Pre-test. Please use your school's standardized assessment such as the BAS or FSA to determine each child's ability and level of improvement.**

Please complete all sections, documenting the child's needs, the activities you want the volunteer to perform, and the desired results of those activities. The completed assignment plan becomes the volunteer's "job description." Please review it with the volunteer to ensure that the required activities and the desired outcomes are understood. The Foster Grandparent Program recognizes and respects the confidentiality of all of the children involved in the program. Please be assured that all of the information that you provide will only be used in aggregate and no specific child will be identified.

Foster Grandparent: _____

Volunteer Schedule: _____

School (Volunteer Station) Site: _____

Volunteer Coordinator/Teacher Name: _____

Assignment Plan for 2021-2022 School Year

A. List Children's Name, Race, Sex, Grade, Age and Exceptional or Special Need:

Identify 8-10 children the volunteer will be working with during the period indicated above.

Special or Exceptional Needs : List all that apply for each child		
DD: Development Delayed/Disabled	HI: Health Impairment	HY: Homeless Youth
VI: Visually Impaired	ES: Emotional/Social	AY: Adjudicated Youth
SI: Speech Impaired	LC: Language/Communication	AN: Abused/Neglected
HE: Hearing Impaired	LD: Learning Disabled	FC: In Need of Foster Care
PC: Physically Challenged	L: Literacy Needs	PI: Child in Protective Intervention
	ESOL: _____	Other: _____

Child's Name or Pseudonym	Race B=Black H=Hispanic W=White O=Other	Sex F=Female M=Male	Grade	Age	Special or Exceptional Need Choose from the list below and include all that apply.	Planned Activities: how often, (Indicate Frequency)
Example: 1. Anna S.	W	F	2	7	SI, HI	Daily
2. Joseph W.	B	M	1	6	DD, HI, L	2-3 times/wk
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Instructions and Example for Completing Section B

Expected Outcomes: <i>Student will complete participation in CNCS-supported K-12 education program.</i> <i>Student will have improved academic performance in literacy.</i>		EXAMPLE Child Robert R.		
		Complete at the beginning of the year	COMPLETE BY 10/07/22	COMPLETE BY 5/13/23
		I	II	III
		Planned Activities: Indicate types of activities to be completed	Pretest for literacy skills: current level of literacy skills Code 1, 2, 3	Post-test literacy skills: level of improvement Code 1, 2, 3
Literacy Skills	Grade Level Reading Skills (overall reading skills)	Daily reading activities	1	3
	Vocabulary: Activity: listening to child read aloud, assisting	Assist with vocabulary list	1	2
	Reading Comprehension: Activity: talking about stories previously read	Review stories previously read	1	3
	Reading Participation Activity: talking about books/stories; encouraging student to read	Assist with reading 2-3 books	2	3
Expected Outcomes: <i>Student will complete participation in CNCS-supported K-12 education program.</i> <i>Student will have improved academic performance in literacy.</i>		EXAMPLE Child Jessica T.		
		Complete at the beginning of the year	COMPLETE BY 10/07/22	COMPLETE BY 5/13/23
		I	II	III
		Planned Activities: Indicate types of activities to be completed	Pretest for literacy skills: current level of literacy skills Code 1, 2, 3	Post-test literacy skills: level of improvement Code 1, 2, 3
Literacy Skills	Grade Level Reading Skills (overall reading skills)	Daily reading activities	2	3
	Vocabulary: Activity: listening to child read aloud, assisting	Assist with vocabulary list	1	3
	Reading Comprehension: Activity: talking about stories previously read	Review stories previously read	1	3
	Reading Participation Activity: talking about books/stories; encouraging student to read	N/A	N/A	N/A

Instructions for Completing Section B

Teacher:

- Enter each child's name or identification number.
- At the **beginning** of the Foster Grandparent assignment, indicate the type(s) of activities the Foster Grandparent will do with the child. Indicate an activity for each area that applies.
- After** the Foster Grandparent and child have been working together **for 1 month**, complete Section I (Outcomes for reading participation: level of improvement). **Please use your school's standardized assessment such as the BAS or FSA to determine each child's ability and level of improvement.**
- At the **end** of the year, complete Column III (Outcomes for reading skills: level of improvement). It may take 5-10 minutes per child to complete this section.

Use these CODES for Columns II and III:
1= Below average
2 =Average
3 = Above Average

APPROPRIATE ACTIVITIES

- Tutoring children with **literacy or English language** learning needs.
- Providing children with **emotional support and assistance in developing basic learning skills.**
- Helping abused or neglected children, and children affected by drugs, HIV/AIDS, or homelessness, **regain stability through contact with older adults and providing these children with emotional support and empathy.**



INAPPROPRIATE ACTIVITIES

- Serving in **staff** roles.
- Performing **clerical, household, or custodial** functions.
- Serving as **babysitters**.
- Acting as a **teacher, site staff, group leader** or other similar positions that would detract from the person-to-person relationship.
- **Supervising** of children or staff.
- **Disciplining or punishing** children in any way.



Contact Us!

(954) 484-7117
www.thesofia.org

President & CEO

Cresha Reid: creid@thesofia.org

Foster Grandparent Program Staff

Youth Services Director

Sheilynn Carrasco: scarrasco@thesofia.org

Youth Services Manager

Valencia Tarvin-Stovall: vtarvin-stovall@thesofia.org

Important Reminders

- To access the Raptor database - send your name and P-number to volunteer@browardschools.com
- Volunteers receive a name tag for each visit
- **Only email volunteers who select your school**
- SVL webpage – browardschools.com/volunteerliaisons
- Level 2 clearance is ONLY for select volunteers such as overnight chaperones and band/athletic coaches



Contact Information

BCPS Volunteer Services

- volunteer@browardschools.com
- 754-321-2300

Raptor Support

- support@raptortech.com
- 877-772-7867 Ext. 2

Sheilynn Carrasco

- scarrasco@thesofia.org
- 954-484-7117

